IAI & iTransfer.org Updates – Fall 2017

GECC Panel Updates

- **Some criteria have updates**. To view criteria, visit the Panel Related Documents page of the website: Panel Related Documents.
  - o **Please pay particular attention to new criteria information in the GECC Communication panel document for writing in the composition courses.** The new information is included on page 3 of the document under "Assignments" and the subsection of "Writing Assignments."
- **There was a special meeting in September that allowed some of the GECC panels to review and revise their descriptions**. The panel affected are the Humanities and Fine Arts panel, the Life Sciences panel, and the Social and Behavioral Sciences panel. The Humanities and Fine Arts panel continue their work of revising their many courses. However, changes to the Life the Sciences panel descriptors as well has the Social and Behavioral Sciences panel descriptors are live on the site. The changes to descriptions for these two panels are effective for the spring 2018 semester.
- **New description(s) for Geography in the GECC Social and Behavioral Sciences have been created.** Please feel free to submit courses to the **new World Geography descriptor**. If you have a course in the Human Geography description and feel it would be a better match for the new description, please submit it for approval to the panel.
- **The prerequisite for some of the GECC Mathematics courses have changed.** Please review the course descriptions for M1901, M1902, M1904, and M1907 for information on the new prerequisite for these courses.

Major Panel Updates

- **Some criteria have updates.** To view criteria, visit the Panel Related Documents page of the website: Panel Related Documents.

Other Items

- **We have a new iTransfer website!** In mid-December, we deployed our redesigned site. The site has been streamlined to focus on our student audience and our faculty and administrative sections have been refined for ease of use. We hope you like the site but please let us know if you need something and can't find it.
- **As a reminder, participating institutions in IAI should be putting their courses that are IAI approved in their undergraduate catalogs with the codes for which the courses were approved.** The link below is the information regarding this policy from the most recent Policies and Procedures manual in the IAI Polices and Documents section of the site. https://itransfer.org/downloads/CatalogInformationPoliciesandProceduresManual.pdf
- **The preferred course submission deadline for spring is February 15th. The official deadline is March 1st at 5:00 pm.** All courses received after that time will be loaded for the fall 2018 review session.

- **Training opportunities are available for faculty and staff working with panels and submitting to IAI.** If you want or feel you need any training before the upcoming season, please feel free to contact Krista Jackson, the IAI Coordinator, to schedule one-on-one training to help you. She needs about an hour and half of your time for submitters working to submit syllabi to IAI and about an hour of time for panel members serving on panels. This time varies depending on questions and the individual's level of comfort with our web systems.
    - **We are working to enhance training on the site.** Each administrator section has their own training section.
      Panel Member Training information: https://itransfer.org/training/panel_members/
      Course Submitter Training information: https://itransfer.org/training/submitters/
      Transfer Coordinator and Advisor Training information:
      https://itransfer.org/training/transfer_coordinators/